

## Meeting of the Board of Directors

To be held in public

**Thursday 3 August 2017 at 9.00 am**

**Venue:** Large Training Room, Learning Centre, Calderdale Royal Hospital

## AGENDA

REF	ITEM	LEAD	PAPER	PURPOSE OF PAPER/ UPDATE
1	Welcome and introductions: George Richardson, Public Elected Governor Dianne Hughes, Public Elected Governor Nicola Sheehan, Staff Elected Governor	Chair	<b>VERBAL</b>	Note
2	Apologies for absence: Richard Hopkin, Non-Executive Director Helen Barker, COO – Kristina Rutherford, Director of Operations to attend	Chair	<b>VERBAL</b>	Note
3	Declaration of interests	All	<b>VERBAL</b>	Receive
<b>Transforming and improving patient care – no items</b>				
4	Full Business Case	Chief Executive	<b>APP A</b>	<b>Approve</b>
<b>Standing items</b>				
5	Minutes of the previous meeting held on 6 July 2017	Chair	<b>APP B</b>	Approve
6	Action log and matters arising:	Chair	<b>APP C</b>	Review
7	Chairman's Report a. Nomination and Remuneration Committee (COG) Update on NED Appointments b. Executive Director of Workforce and OD	Chair	<b>VERBAL</b>	Note
8	Chief Executive's Report: a. The Long Term Sustainability of the NHS and Adult Social Care' – House of Lords publication	Chief Executive	<b>APP D</b>	Note
<b>Keeping the base safe</b>				
9	CQC Update on Action Plan (Deep-dive) – Paediatrics presented by:- Mr Martin Debono, Divisional Director Anne-Marie Henshaw, Assoc. Director of Nursing Rob Aitchison, Director of Operations	Executive Director of Nursing	Presentation	<b>Approve</b>
10	Quarterly Quality Report focussing on	Deputy Director	Presentation	<b>Note</b>



	Nasogastric Tube Risk and Falls – presented by:- Lindsay Rudge Andrew Hardy Janette Cockroft Lisa Fox	of Nursing		
11	High Level Risk Register	Executive Director of Nursing	<b>APP E TO FOLLOW</b>	<b>Approve</b>
12	Risk Management Policy	Company Secretary	<b>APP F</b>	<b>Approve</b>
13	Complaints Policy	Company Secretary	<b>APP G</b>	<b>Approve</b>
14	Freedom to Speak/Whistleblowing Update	Executive Director of Workforce & OD	<b>VERBAL</b>	<b>Note</b>
15	Integrated Performance Report	Chief Operating Officer	<b>APP H</b>	<b>Approve</b>
<b>Financial Sustainability</b>				
16	Month 3 – 2017-2018 – Financial Narrative	Executive Director of Finance	<b>APP I</b>	<b>Approve</b>
<b>A workforce for the future</b>				
17	Medical Revalidation and Appraisal	Executive Medical Director	<b>APP J</b>	<b>Information</b>
18	Workplace Race Equality Standard (WRES) 2017	Executive Director of Workforce and OD	<b>APP K</b>	<b>Information</b>
19	<b>Update from sub-committees and receipt of minutes &amp; papers</b> <ul style="list-style-type: none"> <li>▪ Draft Quality Committee – minutes of 3.7.17 and verbal update from meeting 31.7.17</li> <li>▪ Finance and Performance Committee – minutes of 4.7.17 and verbal update from meeting 1.8.17</li> <li>▪ Workforce Well Led Committee - - verbal update from meeting 13.7.17</li> <li>▪ Audit and Risk Committee Minutes – verbal update from meeting 19.7.17</li> <li>▪ Draft Minutes Board of Directors/Council of Governors Annual General Meeting – 20.7.17</li> </ul>		<b>APP L</b>	<b>Receive</b>
<b>Date and time of next meeting</b> Thursday 7 September 2017 commencing at 9.00 am <b>Venue: Boardroom, Huddersfield Royal Infirmary</b>				

#### Resolution

The Board resolves that representatives of the press and public be excluded from the meeting at this point on the grounds that the confidential nature of the business to be transacted means that publicity of the matters being reviewed would be prejudicial to public interest. (Section 1(2) Public Bodies (Admission to Meetings Act 1960).