

# Travel and Transport Group – Terms of Reference v1.0

**Purpose: To advise, inform and provide expert input on transport and access matters**

The Travel and Transport Group will ensure that the programme considers and develops plans to address the implications of the proposed changes in relation to Access, Travel, Parking and Public Transport. The group will:

- Review suggestions for improvements to existing access and travel arrangements identified during public consultation and make recommendations.
- Identify the potential implications of the proposed changes in relation to Access, Travel, Parking, and Public Transport, taking account of the timing and potential impact of the sequencing of the movement of services into community and the proposed improvements to the A629.
- Review and take account of the relevant findings from the Equality and Health Inequality Impact Assessment as part of any recommendations.
- Review the existing and updated Patient travel analyses .

The group will only consider the additional implications of the option on which the CCGs consulted.

## Responsibilities

### The Group will

- Agree a consistent set of assumptions to support quantification of the likely impact and development of suggested improvements to travel and access.
- Review the current public transport provision and identify improvements and adjustments based on visiting times and appointment times
- Identify potential service changes that could reduce the need to travel and mitigate the expected impact
- Develop options for meeting the predicted transport demand which takes account of travel by Public Transport, Shuttle bus, other Patient Transport services and car. Illustrate options with quantification of: current and future journey times (including wait times for public transport or shuttle bus options), current and future cost and impact in relation to parking.
- Review the current Shuttle Bus operation, identify areas for immediate, and medium term improvement.
- The work to identify the impact on resource and travel times for the Yorkshire Ambulance Service will continue in parallel and an update provided to the group.
- Members are expected to act as ambassadors for the Programme and engage others within their organisations and groups which represent the public's view.

## Membership

**Chair:** Independent, tbc

The full group membership will include:

- Healthwatch
- Calderdale Council – Head of Highways , Engineering and Transport
- Kirklees Council - Head of Highways
- West Yorkshire Combined Authority – Head of Transport Operation
- Upper Calder Valley Sustainable Transport
- MYHT
- CHFT
- Calderdale CCG
- Greater Huddersfield CCG
- Kirklees CCG
- SWYPFT
- Calderdale Council - Councillor representative.
- Kirklees Council – Councillor representative
- Public Voice Interface

## Format

### Frequency

- Fortnightly

### Decision-making

- None. Makes recommendations through Partners' Governance
- Reports to Programme Board

### Quorum

- Chair + at least 1 member from Provider Organisation and one member from Commissioner organisation

### Authority

- Accountable to PB

### Reporting Strategy

- Full report to PB

### Support from

- PMO

### Decisions

- Make recommendation to PB with regard to approval of plans to address the priority areas in relation to transport and access matters.